

INFORMATION REQUIRED UNDER SECTION FOUR OF THE RTI ACT, 2005

I. MINISTRY OF OVERSEAS INDIAN AFFAIRS

The 'Ministry of Non-Resident Indians' Affairs' was created vide notification No. Doc.CD-160/2004 dated 27 May 2004 issued by the President of India. Subsequently, vide notification No. Doc.CD-278/2004 dated 3rd September 2004, it was renamed the 'Ministry of Overseas Indian Affairs' (MOIA).

II. BACKGROUND TO THE CREATION OF THE MINISTRY

The High Level Committee on the Indian Diaspora (HILCID) had noted that the single refrain of a cross-section of overseas Indians was for a mechanism that obviates the need for them to deal with a multiplicity of organizations and departments in their interaction with India.

Against this background, Government decided to set up an independent Ministry to address the concerns of the Indian Diaspora. The emphasis placed by the new Government on forging relations with overseas Indians was amply reflected in Para 53 of the President's address to both houses of the Parliament on 7 June 2004:

"Indians abroad have not only been successful in many walks of life, but have also been a source of inspiration for their brethren back home. The new Ministry of overseas Indian Affairs, which reflects our recognition of their values, will tap their potential of contributing to our economic growth."

The allocation of business to MOIA was notified vide Cabinet Secretariat's order dated 15 December 2004, covering a broad range of areas concerning overseas Indians, virtually making the Ministry a single window service provider.

III. STRUCTURE

The Ministry is headed by Cabinet Minister, Sh.Vayalar Ravi. He is the overall incharge of the Ministry. On the administrative side, the Ministry functions under the Secretary. There are three divisions in the Ministry each headed by a Joint Secretary. These divisions are:

1. Diaspora Services Division
2. Financial Services Division
3. Overseas Employment Services Division

1. Diaspora Services Division

This division has been transferred from the Ministry of External Affairs where it was functioning as NRI/PIO Division. At present, apart from the Joint Secretary, Diaspora Service, there is one Director and one Deputy Secretary and two Under Secretaries. The Social Services Division, now also stands merged in Diaspora Services Division.

2. Financial Services Division

Financial Services Division is headed by Joint Secretary (Financial Services). This division is further divided into following sub-divisions:

- a) Management Services Division
- b) Finance and Budget

Joint Secretary, Financial Services is also the head of the Department and Chief Vigilance Officer of the Ministry. He has been vested with the delegated financial powers of the head of the Department under DFPR. Each of the sub-divisions under this division is headed by a Deputy Secretary.

3. Overseas Employment Services Division (Protector General of Emigration)

This division was earlier with Ministry of Labour and Employment and transferred to this Ministry in 2005. This division is headed by the Protector General of Emigration. Under the PGOE there are eight Protectors of Emigrant Offices located in Delhi, Mumbai, Chennai, Calcutta, Hyderabad, Cochin and Chandigarh.

IV. FUNCTIONS OF EACH OF THE DIVISIONS:

Diaspora Services

- Building of Diaspora database with wide range of information
- Codifying/publishing/implementation of Dual Citizenship Scheme.
- Benefits/facilities for NRIs/PIOs/OICs.
- Holding of Pravasi Bharatiya Divas and making of related arrangements.
- Pravasi Bharatiya Samman Awards and its related issues.
- Designing/organizing various competitions among diaspora countries with winners being honoured at the PBD in the field of sports, debates, quiz etc.
- Organizing OI Parliamentary forum.
- Commemorating departure of first Pravasis and collecting documents/records/blocks artifacts etc.
- Organizing seminars supporting studies to get intellectual inputs to take the diaspora agenda forward.
- Developing and implementing an approved scheme for OI Youth twice in a year with co-opted partners.
- Getting off-shore campuses of Indian institutions started in countries with large diaspora population.
- Getting the education profile of diaspora students mapped.
- Developing/implementing an approved pilot scheme of tracing the roots.
- Making culture an important part of the engagement with the diaspora.
- Making ICCR a more active partner in facilitating the process.

Financial Service

- Setting up an Investment Promotion unit of MOIA with a partner.
- Promoting State-specific investment campaigns abroad to feed into PBD.
- Developing a framework for using remittances actively.
- Getting the database of remittances refined to capture more details.
- Getting more investment products developed/offered for specific OI profiles/locations.
- Enlarging the areas and scope of leveraging the STIO network.
- Giving practical shape to an 'Overseas Indian Research Foundation'.
- Getting a pilot project for 'Assisted Living' started.
- Implementation of Diaspora Knowledge Network Scheme with UNESCO.
- Creation of Pravasi Bharatiya Kenderiya and its related activity.
- Getting the FCR Act and procedures simplified for OI.

Employment Services

- Implementation of Emigration Act 1983.
- Signing of MOU with major labour importing countries and securing a legal framework for MOIA to take up cases of serious violation of the terms of the contract, emigrant worker rights etc. with the Ministries of the Governments concerned.
- Re-engineering of the process, introduction of IT based solution, introducing smart cards etc to streamline the emigration process.
- Developing a framework for providing legal and other helps to the workers in the gulf.
- Getting new and innovative products with add-on benefits offered in the field of insurance of the workers.
- International cooperation with the international agencies in the field of migration.
- Encouraging State Government to take up schemes to help returning emigrants to India.

Social Services

- Examining and sponsoring legislative changes required for NRIs marriages.
- Examining and sponsoring changes needed to facilitate adoption of children by OI parents.
- Getting the admission benefits codified authoritatively and implemented.
- Creation of PIO University
- Getting the admission benefits codified authoritatively and implemented.
- Facilitating the process of OI medical professionals working in India.
- Developing databases of diaspora & Indian NGOs.
- Facilitating joint ventures between diaspora/Indian NGOs.
- Facilitating diaspora contribution for disaster management.

V. FUNCTIONS OF PGOE

Implementation of Emigration Act, 1983 and rules framed there under, regulations of emigration of workers for employment abroad, issue of Registration Certificate, renewal/suspension/cancellation of RCs and issue of permits to foreign employers for recruitment of workers.

Apart from the PGOE who has been given statutory power. The other decisions are taken by the administrative head of the Ministry who is Secretary to the Government of India. He reports to the Minister of Overseas Indian Affairs who is the overall incharge of the Ministry. Joint Secretary, Financial Service has been delegated the powers of the head of the Department. The traditional ministerial hierarchy is maintained in this Ministry which is shown in the organizational chart.

To ensure supervision and accountability the process of any decision starts at the grass root level and accountability is maintained at every Stage with supervision. The Ministry follows the standard norms followed by other Ministries in the discharge of its functions.

VI. THE PARTICULARS OF FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATION

For information (under the RTI Act, 2005) citizens may approach the Public Information Officer (RTI) of Ministry of Overseas Indian Affairs available from 10:00 hrs to 13:00 hrs on each day (except Monday and Friday). The information pertaining to MOIA is also available on the MOIA Website (<http://www.moia.gov.in>) in detail. Further, the citizens may also approach the PIO (RTI) using email addresses dsms1@moia.nic.in & diremigration@moia.nic.in

VII. THE NAMES, DESIGNATIONS AND OTHER PARTICULARS OF THE PUBLIC INFORMATION OFFICERS

Mr. Mithlesh Kumar,
Deputy Secretary(Administration) and PIO (RTI)
(For information other than Emigration)
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Mr. B.V. Singh
Director (ES)
(For information relating to PGE's office)
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Chanakyapuri, New Delhi-21
Tele No: 011-26874247
Fax No: 011-24197984
E-mail: dires@moia.nic.in

Names and particulars of PIOs in respect of Protectors of Emigrants:

1.	The Protector of Emigrants-I Jaisalmer House Canteen Block New Delhi	2.	The Protector of Emigrants-I Building 'E' Khira Nagar S.V. Road, Santa Cruz (W) MUMBAI
3.	The Protector of Emigrants-II TNHB Shopping Complex (Annexe) Ashok Nagar, CHENNAI-83	4.	The Protector of Emigrants-II Room No.18, 'A' Wing MSO Building, 3 rd Floor DF Block, Salt Lake KOLKATTA-700 084
5.	The Protector of Emigrants-II Mercy Estate, 4 th Floor, Ravipuram, M.G. Road COCHIN	6.	The Protector of Emigrants-II Suganthi, 24/846(1) Thycaud, THIRUVANANTHAPURAM
7.	The Protector of Emigrants-II Kendriya Sadan, 5 th Floor Sector 9-A, CHANDIGARH	8.	The Protector of Emigrants-II A.P.H.B. Chandra Vihar M.G. Road HYDERABAD

Appellate Authority

1. Joint Secretary (FS) & Chief Vigilance Officer

*(All matters relating to Ministry of Overseas Indian Affairs,
other than Emigration related issues)*

Akbar Bhawan

Ministry of Overseas Indian Affairs

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2. Protector General of Emigrants

*(All matters relating to the office of Protector General of Emigrants
and offices of Protectors of Emigrants)*

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Ministry of Overseas Indian Affairs

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VIII. Telephone Directory

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POSITION	Joint Secretary
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Shri D.N. Srivastava [Diaspora Services Division]	
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Shri J. Panda[Overseas Employment Services Division]	
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Shri K.B. Arora [Management Services-II]	
POSITION	Deputy Secretary (Vigilance)
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Shri. Shiv Ratan [Financial Services]	
POSITION	Director (FS&Budget)
PHONE	91-11- 24676288 /24197914
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For General Queries	info@moia.nic

- X. [EMIGRATION ACT, 1983](#)
- XI. [EMIGRATION RULE, 1983](#)
- XII. **CONSULTATION WITH PUBLIC**

PGE conduct the Public Hearings in the office of the Protector of Emigrants, Jaisalmer House, Canteen Block, Mansingh Road, New Delhi. between 3.00 PM to 4.00 PM. on all Tuesday where members of public could come with their grievances/suggestions without any appointment.

XIII. NOTIFICATION

(TO BE PUBLISHED IN PART II SECTION I OF THE GAZETTE OF INDIA)

Government of India
Ministry of Overseas Indian Affairs

Akbar Bhavan
New Delhi, the 8th November 2006

NOTIFICATION

No F24012/1/2005(Vig)... In continuation of this Ministry's Notification of even number dated 2nd May 2006 , and in terms of Section 19(1) of the Right to Information Act ,2005, the following officers are designated as Appellate Authority in respect of matters pertaining to Ministry of Overseas Indian Affairs:-

1. Protector General of Emigrants All matters relating to the office of Protector General of Emigrants and offices of Protectors of Emigrants
2. Joint Secretary (Financial Services) & C.V.O. All matters relating to Ministry of Overseas Indian Affairs, other than emigration related issues.

(S.P. Tripathi)
Deputy Secretary to the Government of India

To

The Manager,
Government of India Press,
Faridabad(with Hindi version)

Copy to:-

1. The Department of Personal & Training,(Estt B), North Block, New Delhi.
2. Shri Jagadananda Panda IAS, Protector General of Emigrants.
3. Shri G. Gurucharan, IAS, J.S.(FS) & CVO.
4. All POEs
5. All Officers/Sections in MOIA